



Mentoring Team Assessment Plan

Dear *MentorCONNECT* Mentor-Mentee Team,

As you progress in your partnership, we suggest that you schedule periodic times to reconvene as a team and assess the efficacy of the matchup.

While there are any number of ways that a mentoring team may do this, we would like to suggest one option that may be helpful for you and your mentoring teammate to follow.

With this **Assessment Plan***, you will proceed as follows:

1. Pick a regular recurring assessment time. This could be every quarter, every half year, three times per year, once per year, or another schedule as you best see fit
2. Mark your recurring assessment time on your mutual calendars, and agree to convene regularly on that date to discuss openly, honestly, and without judgment your mutual degree of satisfaction with the partnership
3. You may also wish to use the Assessment Questionnaire below to assist you with the conversation

Mentoring Team Assessment Questionnaire

Directions: For each team member, mark your individual satisfaction level from 1 to 10, with 1=very dissatisfied and 10=very satisfied. Then discuss your answers with your teammate.

How satisfied are you with the frequency of your communications?

How satisfied are you with the method (phone, email, in person, text, etc.) of your communications?

How satisfied are you with the content of your communications?

How beneficial mentorship is to helping you achieve your recovery/service goals?

What (if anything) could help to improve your satisfaction with the partnership?

***For Extra Assistance**

We hope this Assessment Plan will be useful to you as you continue your mentoring partnership. Please contact your Mentor2Mentor Supervisor or the Mentoring Matchup Coordinator for extra assistance.

The MC Leadership & Advisory Team